

International Relations Jobs

IN THE FEDERAL GOVERNMENT

Sample Job Profiles

INTERNATIONAL LIASON SPECIALIST

Salary Range: \$48,100 – \$75,600 per year

Duty Locations: Washington, D.C.

Job Summary: For 200 years, the U.S. Coast Guard has answered the call to serve. Every day, our family of 7,000 civilians helps us save lives, protect the environment, safeguard the nation and stop drug traffickers. In the nation’s ports and waterways, along the coast, and on international waters – we are there, always ready.

Major Duties: The specialist will act as liaison with groups outside of the organization to disseminate information about program requirements, make arrangements for special events, coordinate details and logistics, prepare background reports, and work to develop and maintain relationships with stakeholders in various levels of government, private industry and/or universities.

FOREIGN AFFAIRS OFFICER

Salary Range: \$49,000 - \$127,400 per year

Duty Locations: Washington, D.C.

Job Summary: This position is located in the Bureau of International Security and Nonproliferation, Office of Multilateral Nuclear and Security Affairs (ISN/MNSA). This office provides advice, assessments and policy recommendations on a broad range of issues related to the Treaty on the Non-Proliferation of Nuclear Weapons (NPT), nuclear weapon free zones and the International Atomic Energy Agency (IAEA).

Major Duties: The officer will prepare policy recommendations and suggest negotiating strategies and tactics, as well as set policies in support of diplomatic efforts to promote the acceptance of the Non-Proliferation of Nuclear Weapons initiatives. For more information, visit <http://www.state.gov>.

Search for jobs at: USAJobs.gov

FEDERAL EMPLOYERS CAN HELP YOU REPAY YOUR STUDENT LOANS

- ★ Agencies are authorized to help repay up to \$10,000 of a loan per year, up to \$60,000 total per employee.
- ★ An employee who receives student loan repayments must commit to remaining in the service of the federal government for at least three years.
- ★ In 2008, **35 federal agencies** provided **6,879 employees** with almost **\$51 million** in student loan repayment.

For more information, visit:
<http://www.opm.gov/oca/pay/studentloan>

FIND AND APPLY FOR FEDERAL JOBS AND INTERNSHIPS ONLINE

MakingtheDifference.org provides valuable information and resources about job and internship opportunities in the federal government. On the site you’ll find more information about federal agencies, an overview of the benefits of federal service, a directory of federal internships, “hot jobs” and “cool internships,” tips for finding and applying for federal jobs, and much more. Plus, you’ll see how federal employees are making the difference every day.

USAJobs.gov is a great place to begin your job search. It is administered by the U.S. Office of Personnel Management, the federal government’s human resources agency, and has a regularly updated list of federal job openings. You can also build your resume and learn about the federal jobs that best match your interests.



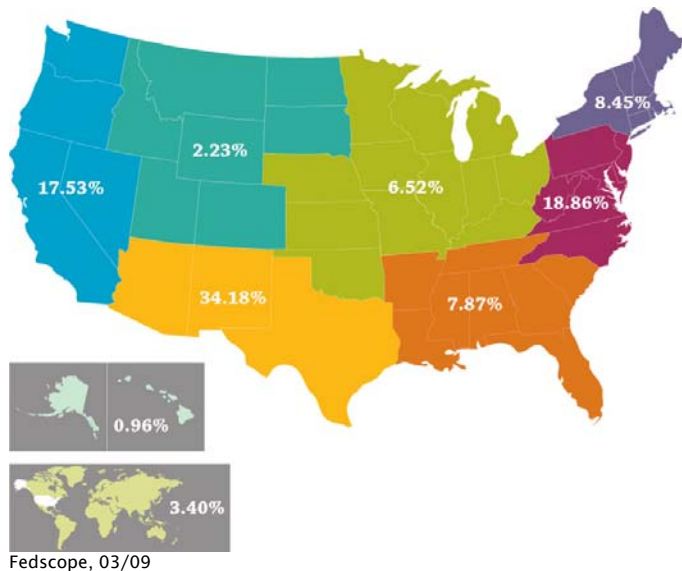
PARTNERSHIP FOR
PUBLIC SERVICE

The Partnership for Public Service is a nonpartisan, nonprofit organization that works to revitalize the federal government by inspiring a new generation to serve and by transforming the way government works.
ourpublicservice.org

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IN THE FEDERAL GOVERNMENT

INTERNATIONAL RELATIONS POSITIONS IN THE FEDERAL GOVERNMENT BY REGION



WHERE THE JOBS ARE

By the fall of 2012, our largest federal agencies project that they will hire nearly 273,000 new workers for "mission-critical" jobs.

This includes:

- ★ 1,140 Foreign Service officers at USAID
- ★ 125 Import Specialists at the Department of Homeland Security
- ★ 257 Foreign Affairs Specialists at the Department of State

Download the report at makingthedifference.org.

AGENCIES THAT SEND EMPLOYEES OVERSEAS

Department/ Agency	# Positions
Department of Defense	21,753
Agency for International Development	953
Department of Homeland Security	952
Department of Commerce	206
Peace Corps	202
Department of Agriculture	183
Department of Health and Human Services	162

Fedscope, 03/09

Examples of Internships

An internship at the **U.S. Department of State** is an opportunity for you to get an insider's view of the various types of positions and responsibilities available in international relations. Some interns work in Washington, D.C., and others have the opportunity to work at an embassy overseas. Applicants must be U.S. citizens and accepted or enrolled as degree-seeking students in at least their junior year. Interns must serve for at least ten weeks. Visit careers.state.gov/students

The **National Security Agency's** Intelligence Analysis Summer Program offers college upperclassmen the chance to work in a multi-faceted cryptologic discipline that involves research, analysis and the sharing of findings. An intensive 12-week program for college juniors consists of formal classroom instruction, workshops, and on- and off- site facilities tours. This training is combined with an apprenticeship with senior NSA analysts. Internships are paid and are for a minimum of 12 weeks. Applicants must also be able to receive a security clearance. Visit http://www.nsa.gov/careers/opportunities_4_u/students/undergraduate/iasp.shtml Search for internships at: makingthedifference.org/federalinternships

TOP INTERNATIONAL RELATIONS AGENCIES

Department	# Positions
Department of Homeland Security	41,159
Department of Defense	4,904
Department of Justice	4,193
Department of State	1,261
Department of Treasury	244
Department of Agriculture	235
Department of Energy	217

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